

**Notice of an Electronically Conducted
Regular Meeting of the Charter Township of Union
Board of Trustees**

Notice is hereby given that the Charter Township of Union Board of Trustees will conduct their regularly scheduled September 9, 2020 meeting electronically at 7:00 p.m., consistent with direction from the Governor and state and county health officials to slow the spread of the COVID-19 virus.

The Township Hall remains closed to the public, so there will be no in-person public attendance in the Township Hall Board Room (2010 S. Lincoln Rd., Mt. Pleasant, MI 48858), although some Board of Trustees members and Township staff may choose to participate from this location.

All interested persons may attend and participate. The public may participate in the meeting by computer and smart phone using the following link to the electronic meeting location: <https://us02web.zoom.us/j/87243116560?pwd=ZlIING8veFlONGRSazBtNklTaHM4UT09> (Meeting ID Enter "872 4311 6560" Password enter "616232"). Access to the electronic meeting will open at 6:30 p.m. All participants will be placed in a virtual waiting room until the meeting moderator opens the meeting at 7:00 p.m.

To participate via telephone conference call, please call (312-626-6799). Enter "872 4311 6560" and the "#" sign at the "Meeting ID" prompt, and then enter "616232" at the "Password" prompt. Lastly, re-enter the "#" sign again at the "Participant ID" prompt to join the meeting.

The meeting agenda, packet of materials relating to the meeting, and instructions for connecting to the meeting electronically are available on the Township's website under "Minutes and Board Packets" at <http://www.uniontownshipmi.com/>.

Questions and comments will be received during the public comment sections of the meeting. For participants accessing via computer or smartphone to indicate a desire to address the Board of Trustees, please use the "Raise Your Hand" icon. First, click on the "Participants" button at the bottom center of the screen, and then click on the "Raise Your Hand" icon near the bottom right corner of the screen. To rise your hand for telephone dial-in participants, press *9. The Supervisor will call on you by the last three digits of your phone number to invite any comment, at which time you will be unmuted by the meeting moderator.

If there are a large number of participants, the Supervisor may choose to call on individuals by name or telephone number. Please speak clearly, and provide your name and address before making your comments. Please note that the meeting moderator will control the muting and unmuting of participants during public comment.

Written comments to the Board of Trustees may also be delivered to the drop box at the Township Hall. Comments received prior to 3:00 p.m. on 9/9/20 will be read aloud to the Board of Trustees.

Persons with disabilities needing assistance to participate should call the Township office at (989) 772-4600. Persons requiring speech or hearing assistance may contact the Township through the Michigan Relay Center at 711. A minimum of one (1) business day of advance notice will be necessary for accommodation.

Instructions to Participate in an Electronically Conducted Regular Meeting of the Charter Township of Union Board of Trustees

The Charter Township of Union Board of Trustees will conduct their regularly scheduled September 9, 2020 meeting electronically at 7:00 p.m., consistent with direction from the Governor and state and county health officials to slow the spread of the COVID-19 virus.

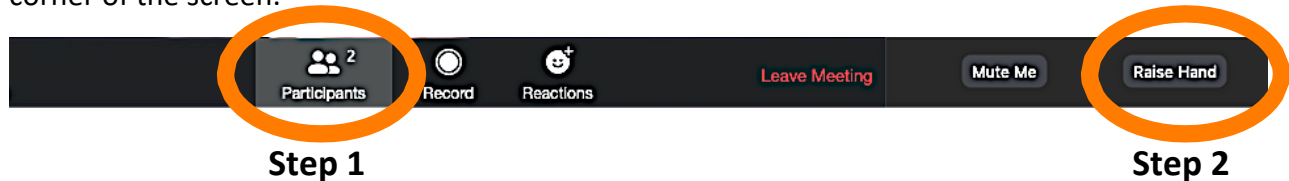
All interested persons may attend and participate. The public may participate in the meeting by computer and smart phone using the following link to the electronic meeting location:

<https://us02web.zoom.us/j/87243116560?pwd=ZlIING8veFlONGRSazBtNkITaHM4UT09> To participate via telephone conference call, please call (312-626-6799). Enter “872 4311 6560” and the “#” sign at the “Meeting ID” prompt, and then enter “616232” at the “Password” prompt.

Lastly, re-enter the “#” sign again at the “Participant ID” prompt to join the meeting.

“Raise Your Hand” for Citizen Participation During the Public Comment Periods

Questions and comments will be received during the public comment sections of the meeting. For participants accessing via computer or smartphone to indicate a desire to address the Board of Trustees, please use the “Raise Your Hand” icon. **First, click on the “Participants” icon** at the bottom of your screen. **Next, click on the “Raise Your Hand” icon** near the bottom right corner of the screen.



Click “Lower Hand” to lower it if needed. If you are accessing via computer, you can also use the Alt+Y (Windows) or Option+Y (Apple) to raise or lower your hand. The host will be notified that you’ve raised your hand. The Mute/Unmute function will be controlled by the meeting moderator.

To rise your hand for telephone dial-in participants, press *9. The Supervisor will call on you by the last three digits of your phone number to invite any comment, at which time you will be unmuted by the meeting moderator.

Can I Use Bluetooth Headset? Yes, as long as the Bluetooth device is compatible with the computer or mobile device that you are using.

Do I have to have a webcam to join on Zoom? While you are not required to have a webcam to join a Zoom Meeting, you will not be able to transmit video of yourself. You will continue to be able to listen and speak during public comment, and view the webcam video of other participants.

Leaving the Meeting: Click the “Leave Meeting” link at the bottom of the screen at any time to leave the meeting.



BOARD OF TRUSTEES

Regular Electronic Meeting. Instructions for access will be posted and available on website (uniontownshipmi.com) home page

September 9, 2020

7:00 p.m.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
6. PUBLIC HEARINGS
7. PUBLIC COMMENT: Restricted to three minutes regarding items on this agenda
Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)
8. REPORTS/BOARD COMMENTS
 - A. Current List of Boards and Commissions – Appointments as needed
 - B. Board Member Reports
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes – August 26, 2020 – Regular Meeting
 - C. Accounts Payable
 - D. Payroll
 - E. Meeting Pay
 - F. Fire Reports
10. NEW BUSINESS
 - A. Discussion/Action: (Nanney) To conduct a Second Reading for and adopt the proposed PTXT20-02 Zoning Ordinance Update and list of additional revisions and corrections
 - B. Discussion/Action: (Nanney) To conduct a Second Reading for and adopt the amendatory ordinance for the proposed PREZ 20-01 and PREZ 20-02 amendments to the Official Zoning Map
 - C. Discussion/Action: (Nanney) To introduce and conduct a First Reading for an ordinance to correct a scrivener’s error in Section 5 of Ordinance No. 1991-4 entitled, “Ordinance Approving Amendments to Development and Tax Increment Finance Plan of the Union Township West Downtown Development Authority.”

D. Discussion/Action: Manager's annual contract renewal and any changes

11. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue
Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)

12. MANAGER COMMENTS

13. FINAL BOARD MEMBER COMMENT

14. CLOSED SESSION

15. ADJOURNMENT

Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Lisa	Cody	11/20/2020
2-Chair	Phil	Squatrito	2/15/2023
3-Vice Chair	Ryan	Buckley	2/15/2022
4-Secretary	Alex	Fuller	2/15/2023
5-Vice Secretary	Mike	Darin	2/15/2022
6	Stan	Shingles	2/15/2021
7	vacant seat		2/15/2020
8	James	Thering Jr.	2/15/2021
9	Doug	LaBelle II	2/15/2022
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1- PC Rep	Ryan	Buckley	2/18/2021
2 - Chair	Andy	Theisen	12/31/2022
3 - Vice Chair	Liz	Presnell	12/31/2022
4 - Secretary	Taylor	Sheahan-Stahl	12/31/2021
5 - Vice Secretary	Judy	Lannen	12/31/2022
Alt. #1	Brandon	LaBelle	12/31/2022
Alt. #2	Jim	Engler	2/15/2021
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2020
2	James	Thering, Jr.	12/31/2020
3	Bryan	Neyer	12/31/2020
Alt #1	Randy	Golden	1/25/2021
Citizens Task Force on Sustainability (4 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Don	Long	12/31/2020
2	Mike	Lyon	12/31/2020
3	vacant seat		12/31/2018
4-BOT Representative	vacant seat		11/20/2020
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herron	12/31/2021
2	Richard	Jakubiec	12/31/2021
3	Andy	Theisen	12/31/2021
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2020
2	John	Dinse	12/31/2021
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2023
2	Lynn	Laskowsky	12/31/2021



Board Expiration Dates

EDA Board Members (11 Members) 4 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Ben	Gunning	11/20/2020
2	Thomas	Kequom	4/14/2023
3	James	Zalud	4/14/2023
4	Richard	Barz	2/13/2021
5	Robert	Bacon	1/13/2023
6	Marty	Figg	6/22/2022
7	Sarvjit	Chowdhary	1/20/2022
8	Cheryl	Hunter	6/22/2023
9	Vance	Johnson	2/13/2021
10	Michael	Smith	2/13/2021
11	David	Coyne	3/26/2022
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	12/31/2020
2	Vacant		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Robert	Sommerville	12/31/2022
Sidewalks and Pathways Prioritization Committee (2 year term)			
#	F Name	L Name	Expiration Date
1 - BOT Representative	Kimberly	Rice	11/20/2020
2 - PC Representative	Mike	Darin	8/15/2022
3-Township Resident	vacant seat		8/15/2021
4 - Township Resident	Jeremy	MacDonald	10/17/2020
5 - Member at large	Connie	Bills	8/15/2021

2020 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular - Electronic Meeting Minutes

A regular-electronic meeting of the Charter Township of Union Board of Trustees was held on August 26, 2020 at 7:00 p.m. as a virtual meeting through the Zoom meeting platform.

Meeting was called to order at 7:00 p.m.

Roll Call

Present: Supervisor Gunning, Treasurer Rice, Clerk Cody, Trustee B. Hauck, Trustee Mielke, and Trustee Woerle
Excused: Trustee Lannen

Approval of Agenda

Cody moved Rice supported to approve the Agenda as amended, adding Item G. Approval to purchase the ImageCast Central Kit high-speed absentee voter ballot tabulator from Dominion Voting Systems. **Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, and Mielke Nays: 0. Motion carried. (Technical issues-Woerle)**

Presentations

Public Hearings

Public Comment

Open: 7:03 p.m.
No comments were offered.
Closed 7:04 p.m.

Reports/Board Comments

- **Current List of Boards and Commissions – Appointments as needed**
- **Monthly Report**
- **Planning Commission and ZBA updates by Community and Economic Development Director**
- **Board Member Reports**

Rice –Reminder 2020 Summer Taxes are due 9/14/2020 and may be dropped off at Township Hall utilizing the outside drop box, mailed to Township Hall, online using BS&A online payment option by going to uniontownshipmi.com home page, clicking on the [Bill Pay](#), and in person

Hauck – Road Commission updates

Cody – Planning Commission updates

Consent Agenda

- Communications
- Minutes – August 12, 2020 – Regular Meeting
- Accounts Payable
- Payroll

- Meeting Pay
- Fire Reports

Hauck moved **Cody** supported to approve the consent agenda as presented. **Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Mielke, and Woerle Nays: 0. Motion Carried.**

BOARD AGENDA

A. Discussion/Action: (Nanney) To conduct a Second Reading for and adopt the new Construction Codes Ordinance

Hauck moved **Cody** supported to conduct a Second Reading for and adopt the new Construction Codes Ordinance. **Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Mielke, and Woerle. Nays: 0. Motion Carried.**

B. Discussion/Action: (Nanney) To introduce and conduct a First Reading for the proposed PREZ20-01 and PREZ20-02 amendments to the Official Zoning Map

Cody moved **Mielke** supported to introduce and conduct a First Reading for the proposed PREZ20-01 and PREZ20-02 amendments to the Official Zoning Map. **Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Mielke, and Woerle. Nays: 0. Motion Carried.**

C. Discussion/Action: (Nanney) To introduce and conduct a First Reading for the proposed PTXT20-02 Zoning Ordinance Update and list of additional revisions and corrections as recommended by the Planning Commission

Mielke moved **Hauck** supported to introduce and conduct a First Reading for the proposed PTXT20-02 Zoning Ordinance Update and list of additional revisions and corrections as recommended by the Planning Commission, including the minor correction stated by Trustee Hauck. **Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Mielke, and Woerle. Nays: 0. Motion Carried.**

D. Discussion/Action: (Stuhldreher) Policy Governance 2.9 - Collaboration with Other Entities

Discussion by the Board of Trustees.

E. Discussion/Action: (Board of Trustees) Board of Trustees annual review of Board Governance Policy No. 4.2 – Accountability of the Township Manager

Discussion by the Board of Trustees.

F. Discussion/Action: (Board of Trustees) Policy Governance 4.5 Annual Township Manager Performance Evaluation Review

Annual review of Township Manager by the Board of Trustees.

G. Discussion/Action: (Cody) Board of Trustees approval to purchase the ImageCast Central Kit High speed absentee voter ballot tabulator from Dominion Voting Systems in the amount of \$35,350.00.

Woerle moved **Hauck** supported to approve purchasing the ImageCast Central Kit High speed absentee voter ballot tabulator from Dominion Voting Systems in the amount of \$35,350.00.

Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Mielke, and Woerle. Nays: 0. Motion Carried.

EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE

Open 8:23 p.m.

No comments were offered.

Closed 8:23 p.m.

MANAGER COMMENTS

- Mentioned to the Board that he appreciates their comments and feedback from the Manager's review
- Commented on the Sidewalk and Pathway Prioritization Committee appointments are made by the Planning Commission, Commissioner Darin was appointed as the Planning Commission Representative replacing Denise Webster
- Township received reimbursement for the cost of the March 10, 2020 Presidential Primary in the amount of \$13,800
- School signals at Mary McGuire went up on August 21, 2020

FINAL BOARD MEMBER COMMENTS

Cody – Commented that all ballots will stay in Mt. Pleasant and not go to Grand Rapids, MI. Commented that she has applied for grants for the purchase of the tabulator and additional PPE. The approximate delivery of ballots for November election will be the end of September

Hauck – Beal City is hosting drive thru Chicken Barbeque 9/6/20 and commented on Sherriff Main's comments regarding recent gatherings

Mielke – Thanked Norm for his comments on voting and stated that he was comfortable using Township drop box. Also commented that he would like the Board to review the Violation Bureau Ordinance

Rice – Thank you to Clerk Cody for all her work with the elections, she's doing a great job

Woerle – Commented on his video technical issue in tonight's meeting and commented on the purchase of the tabulator, assuring that every vote will be counted.

ADJOURNMENT

Cody moved Mielke supported to adjourn the meeting at 8:42 p.m. Vote: Ayes: 5 Nays: 0. Motion carried. (Technical issues – Rice)

APPROVED BY:

Lisa Cody, Clerk

Ben Gunning, Supervisor

(Recorded by Jennifer Loveberry)

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
08/27/2020	101	369 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	4511 E RIVER 2010 S LINCOLN	11,882.46 <u>1,865.60</u> 13,748.06
08/28/2020	101	370 (E)	01105	MASTERCARD	MASTERCARD - SMITH MASTERCARD - NANNEY MASTERCARD - RADAR MASTERCARD - BEBOW MASTERCARD - COFFELL MASTERCARD - THEISEN MASTERCARD - DEARING MASTERCARD - MCBRIDE MASTERCARD - HOLBIEN MASTERCARD - ROCKAFELLOW MASTERCARD - TEALL MASTERCARD - OCKERT MASTERCARD - WALDRON MASTERCARD - STUHLREHER MASTERCARD - CODY	544.24 54.99 229.21 1,679.69 19.98 35.76 655.32 863.79 304.95 139.46 1,220.67 516.54 380.64 319.99 <u>1,243.17</u> 8,208.40
09/09/2020	101	22193	00020	JAMES ALWOOD	WELL SITE LEASE - AUG 2020	724.68
09/09/2020	101	22194	00072	BLOCK ELECTRIC	CONNECT AC UNIT, RUN CURCUIT-OLD MISSION INSTALL SUMP PUMP OUTLET-MERIDIAN WELL S	3,150.00 <u>683.12</u> 3,833.12
09/09/2020	101	22195	00095	C & C ENTERPRISES, INC.	PAPER TOWELS, TOILET PAPER-TWP HALL CLOTHING ALLOWANCE-RENTAL INSPECTOR CLOTHING ALLOWANCE-ECON DEV DIRECTOR	221.25 100.00 64.50 <u>385.75</u>
09/09/2020	101	22196	01528	CENTRAL MICHIGAN SURVEYING & DEV	SURVEY FEES FOR JAMESON PARK PROJECT	2,600.00
09/09/2020	101	22197	00129	CMS INTERNET, LLC	REPLACED INTERNET SWITCH @ SHOP	535.00
09/09/2020	101	22198	00155	COYNE OIL CORPORATION	FUEL IN TOWNSHIP VEHICLES-JULY 2020 FUEL IN TOWNSHIP VEHICLES-AUG 2020	463.70 <u>564.41</u> 1,028.11
09/09/2020	101	22199	00994	CUSTOM HEATING & PLUMBING, INC	INSTALL HEAT PUMP @ MISSION BUILDING	2,970.00
09/09/2020	101	22200	01171	DBI BUSINESS INTERIORS	PAPER AND PENS FOR TWP HALL LABELS FOR BLDG DEPT	169.76 <u>67.30</u> 237.06
09/09/2020	101	22201	00098	ELECTION SOURCE	FULL SERVICE TESTING FOR ICP ABSENTEE VOTER ENVELOPES & INSERTS	2,135.00 <u>766.75</u> 2,901.75
09/09/2020	101	22202	01449	ENVIRONMENTAL SALES, INC	BALLAST, UV LAMPS, QUARTZ SLEEVES FOR UV	4,903.55
09/09/2020	101	22203	00209	ETNA SUPPLY COMPANY	PVC PIPE FITTINGS	17.05
09/09/2020	101	22204	01353	EVOQUA WATER TECHNOLOGIES LLC	BIOXIDE	10,621.80

09/02/2020 10:19 AM
 User: SHERRIE
 DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
 CHECK DATE FROM 08/27/2020 - 09/09/2020

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
09/09/2020	101	22205	00222	FISHER SCIENTIFIC LLC	GAS DISPERSION TUBE 30MM CRSE	137.31
09/09/2020	101	22206	00261	GRAINGER	INDUSTRIAL BLOWER FAN 36" FOR WWTP	524.74
09/09/2020	101	22207	00262	GRAND TRAVERSE RUBBER SUPPLY	FITTING FOR LAGOON PUMP @ W SIDE WTR PLA	10.78
09/09/2020	101	22208	01700	HABITAT FOR HUMANITY OF ISABELLA CO	UB refund for account: 03279	16.20
09/09/2020	101	22209	00360	KIMBALL MIDWEST	PAINT FOR SECONDARY TREATMENT	106.62
					WASP SPRAY FOR WWTP	101.94
					DRILL BITS, WASHERS, & SCREW CAPS FOR WW	154.72
						<u>363.28</u>
09/09/2020	101	22210	00362	KRAPOHL FORD & LINCOLN	SENSORY AND GASKET REPAIR-2016 FORD F150	316.52
09/09/2020	101	22211	00733	MICHIGAN ASSN. OF PLANNING	PLANNING MICHIGAN CONFERENCE - RODNEY	185.00
09/09/2020	101	22212	00907	MID MICHIGAN CABLE CONSORTIUM	FRANCHISE FEES 2ND QTR 2020	11,273.13
09/09/2020	101	22213	00463	MT. PLEASANT HEATING & AIR COND	NEW AIR CONDITIONING SYSTEM @ TWP HALL	12,129.00
09/09/2020	101	22214	00131	PERCEPTIVE CONTROLS, INC	KEPWARE SUPPORT FOR WWTP	504.00
					KEPWARE SUPPORT FOR WWTP	1,386.00
					KEPWARE SUPPORT FOR WWTP	4,796.43
					KEPWARE SUPPORT FOR WWTP	4,071.93
						<u>10,758.36</u>
09/09/2020	101	22215	01595	ROMANOW BUILDING SERVICES	JANITORIAL SERVICES WTR PLANT-JULY 2020	316.29
					JANITORIAL SERVICE WWTP-JULY 2020	316.29
						<u>632.58</u>
09/09/2020	101	22216	01654	TRACE ANALYTICAL LABORATORIES, INC.	SAMPLE HANDLING STORAGE & DISPOSAL	357.00
09/09/2020	101	22217	01013	USA BLUE BOOK	PAPER FILTERS FOR SOLIDS EQUIP	83.69
09/09/2020	101	22218	01314	VERIZON WIRELESS	CELL PHONES 07-16-20 TO 08-15-20	413.25
09/09/2020	101	22219	00703	WASTE MANAGEMENT OF MICHIGAN, INC	DUMPSTER SERVICE-JAMESON AUG 2020	131.15
					DUMPSTER SERVICE-SHOP SEPT 2020	53.28
					DUMPSTER SERVICE-TWP HALL SEPT 2020	66.99
					DUMPSTER SERVICE - MCDONALD SEPT 2020	204.99
					DUMPSTER SERVICE-WTR SEPT 2020	82.87
					DUMPSTER SERVICE-WWTP AUG 2020	906.31
					DUMPSTER SERVICE-WWTP SEPT 2020	906.31
						<u>2,351.90</u>
09/09/2020	101	22220	01483	XEROX FINANCIAL SERVICES	LEASE PAYMENT - AUG 2020	1,500.76
101 TOTALS:						
Total of 30 Checks:						93,767.83
Less 0 Void Checks:						0.00
Total of 30 Disbursements:						<u>93,767.83</u>

Charter Township of Union Payroll
--

CHECK DATE: September 3, 2020

PPE: August 29, 2020

NOTE: PAYROLL TRANSFER NEEDED

General Fund	\$ 30,472.60
Fire Fund	
EDDA	
WDDA	
Sewer Fund	29,325.83
Water Fund	20,993.62
Total To Transfer from Pooled Savings	<u><u>\$ 80,792.05</u></u>

NOTE: CHECK TOTAL FOR TRANSFER

Gross Payroll	\$ 59,384.70
Employer Share Med	805.01
Employer Share SS	3,442.23
SUI	46.74
Pension-Employer Portion	4,778.66
Workers' Comp	612.02
Life/LTD	549.65
Dental	1,201.67
Health Care	13,097.28
Vision	345.44
Vision Contribution	(172.72)
Health Care Contribution	(3,298.63)
Cobra/Flex Administration	-
PCORI Fee	-
Total Transfer to Payroll Checking	<u><u>\$ 80,792.05</u></u>



Copy of Union Township Report

Date: Tuesday, August 25, 2020



Alarm Date between 2020-08-17 and 2020-08-23

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	Apparatus Name	Personnel Count	Alarms
Union Township	0000220						
		8/17/2020 4:37:18 PM	321	EMS call, excluding vehicle accident with injury	ENG 33	2	1
						Total Responding 2	
Union Township	0000224						
		8/20/2020 3:35:25 PM	322	Motor vehicle accident with injuries	ENG 33	2	1
						Total Responding 2	
Union Township	0000226						
		8/20/2020 10:36:54 PM	321	EMS call, excluding vehicle accident with injury	ENG 33	2	1
						Total Responding 2	

Union Township	0000228						
		8/21/2020 7:30:21 PM	733	Smoke detector activation due to malfunction	ENG 33	2	1
						Total Responding 2	
	Total Runs 4					Total Responding 8	

Note: Alarms

1=Duty Crew

2=Paged Off Duty Full-time

3=Paged Paid-on-Call Firefighters

4=Paged All

Highlighted Yellow Indicates an Emergency Call



Copy of Union Township Report

Date: Tuesday, September 1, 2020



Alarm Date between 2020-08-24 and 2020-08-30

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	Apparatus Name	Personnel Count	Alarms
Union Township	0000231						
		8/24/2020 12:08:03 AM	131	Passenger vehicle fire	ENG 32	2	4
		8/24/2020 12:08:03 AM	131	Passenger vehicle fire	POV	7	4
		8/24/2020 12:08:03 AM	131	Passenger vehicle fire	CHIEF	1	4
						Total Responding 10	
Union Township	0000233						
		8/24/2020 7:23:41 AM	311	Medical assist, assist EMS crew	ENG 32	2	1
						Total Responding 2	
Union Township	0000234						

		8/24/2020 9:26:23 AM	746	Carbon monoxide detector activation, no CO	ENG 32	2	1
						Total Responding 2	
Union Township	0000240						
		8/26/2020 4:56:00 AM	745	Alarm system activation, no fire - unintentional	ENG 32	2	1
						Total Responding 2	
Union Township	0000244						
		8/28/2020 9:46:00 AM	743	Smoke detector activation, no fire - unintentional	ENG 32	3	1
						Total Responding 3	
Union Township	0000247						
		8/29/2020 4:56:00 AM	611	Dispatched & canceled en route	ENG 32	0	1
						Total Responding	
	Total Runs					Total	



REQUEST FOR TOWNSHIP BOARD ACTION

To: Board of Trustees **DATE:** August 28, 2020
FROM: Mark Stuhldreher, Township Manager **DATE FOR BOARD CONSIDERATION:** 9/9/2020
ACTION REQUESTED: To conduct a Second Reading for and adopt the proposed PTXT20-02 Zoning Ordinance Update and list of additional revisions and corrections.

Current Action Emergency

Funds Budgeted: If Yes Account # No N/A

Finance Approval _____

BACKGROUND INFORMATION

The proposed Zoning Ordinance document presented for Board of Trustees consideration is the product of multiple opportunities for public input and many hours spent by the Planning Commission, Township staff, and the Consultant evaluating Township land use and development policy priorities, regulatory options, and draft Zoning Ordinance materials.

The proposed Zoning Ordinance document and updated list of additional revisions and corrections can be downloaded as .PDF files directly from the Township’s Zoning Ordinance Update website at <https://www.uniontownshipzoning.com/>.

Key updates in the proposed ordinance.

The proposed Zoning Ordinance is comprehensive in character and is up to date with current state laws and established case law. The ordinance is organized for ease of navigation and readability, with additional tables, graphics, and flowcharts. Site plan and special land use approval processes have been updated to improve outcomes, provide additional certainty to applicants, and allow for input from the Planning Commission earlier in the site design process.

The Planned Unit Development (PUD) option has been updated to make this a more attractive option for developers, and a more effective tool for implementation of Master Plan policies in the Bluegrass Area. Substantial improvements have also been made to the amendments section, site development standards (landscaping, exterior lighting, parking, etc.), and sign regulations.

Additional revisions and corrections.

The list of additional revisions and corrections has been updated to include the correction noted by Trustee Hauck during the First Reading. Most of the changes are corrections to typographical errors, but the list also includes the Planning Commission’s requested revisions to Sections 7.18, 8.3, and 14.1.B. and some clarifications to the application fee, escrow deposit, and performance guarantee provisions in Sections 14.1.F. and 14.9 identified by staff.

Public input opportunities.

The following is a summary of the public meetings and other opportunities for public input on

the proposed Zoning Ordinance:

Date	Event	Actions
March, and June - August, 2020	Paper copies of the updated draft Zoning Ordinance available	Paper copies of the draft Ordinance were available for review from March 10 – 24, 2020 until the Township Hall closed due to the COVID19 virus, and again after the Hall reopened in June.
March - August, 2020	Zoning Ordinance website for online review and comment	The updated draft Ordinance has been available for review since mid-March on the Township’s Zoning Ordinance Update website, along with an online comment option: https://www.uniontownshipzoning.com
May and June, 2020	Planning Commission Meetings	Review and discussion of the updated draft Zoning Ordinance and receipt of public comments and correspondence during three (3) meetings held on 5/19/2020, 6/8/2020, and 6/18/2020 as electronic meetings via Zoom.
June 30, 2020	Open House	Open House event for the public, held as an electronic meeting via Zoom hosted by McKenna Associates.
July 21, 2020	Planning Commission Public Hearing and Regular Meeting	Public hearing held for the proposed Zoning Ordinance as an electronic meeting via Zoom, followed by Commission review of public comments, deliberation, and action to recommend the proposed Ordinance with additional revisions and corrections to the Board of Trustees.
July 22, 2020	Additional Zoning Ordinance Update documents posted	The list of additional revisions and corrections as recommended by the Planning Commission was added to the Township’s Zoning Ordinance Update website.
August 13, 2020	Isabella Co. Planning Commission Regular Meeting	Reviewed the proposed Ordinance during their regular meeting as required per the state Zoning Enabling Act.
August 26, 2020	Regular electronic meeting of the Board of Trustees via Zoom	Introduction and First Reading
August 27, 2020	Township’s Zoning Ordinance Update website	Posting of the updated list of revisions and corrections on the Township’s Zoning Ordinance Update website
August 28, 2020	Summary of the ordinance and notice of the date, time, and place of the Second Reading, in accordance with the requirements of the Charter Township Act (Public Act 359 of 1947, as amended).	Posting of the summary, notice, and ordinance information at the Township Hall, and a copy of the summary, notice, and link to the Township’s Zoning Ordinance website under “Announcements” on the Township’s website
August 30, 2020		Publication of the summary and notice with the link to the Township’s Zoning Ordinance website in The Morning Sun newspaper
September 9, 2020	Regular electronic meeting of the Board of Trustees via Zoom	Second Reading and consideration of the amendatory ordinance for adoption

SCOPE OF SERVICES

Second Reading and adoption of the new Zoning Ordinance.

JUSTIFICATION

Adoption of an updated Zoning Ordinance is a necessary step in the ongoing implementation of the Township Master Plan’s future land use and development policies, and to ensure that the

Township remains in compliance with applicable state laws and established case law. Adoption of the new Ordinance is also justified by the community benefits to be gained through updated land use and site development standards, and approval processes that provide additional certainty to applicants and allow for Planning Commission input earlier in the process.

GOALS ADDRESSED

Board of Trustees goals addressed by this Ordinance (From Policy 1.0: Global End):

- 1. Community well-being and common good**
- 3. Safety**
- 4. Health**
- 5. Natural environment**
- 6. Commerce**

The proposed Zoning Ordinance Update is intended to help support a sustainable community through the most effective use of Township resources (1.0). An up-to-date Ordinance will help to ensure fair and nondiscriminatory code enforcement (1.1.1.2) and to more effectively regulate land uses and the establishment of potentially undesirable businesses (1.6.1). The updated development review processes and site development standards in the proposed Zoning Ordinance are intended to help establish a more complete network of safe routes for pedestrians and bicyclists (1.3.1) and to create a more accessible community for all (1.4.1). Review processes have been streamlined to promote economic development and business growth (1.6), while also protecting the Township’s water resources (1.4.2) and natural environment (1.5).

COSTS

NA

TIMETABLE

After a Second Reading and adoption by the Board of Trustees, the new Zoning Ordinance would take effect on the eighth day following publication of the required notice of adoption under the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended.

RESOLUTION

Introduce and conduct a First Reading of the proposed PTXT20-02 Zoning Ordinance Update and list of additional revisions and corrections.

Resolved by _____ Seconded by _____

Yes:

No:

Absent:

Additional Zoning Ordinance Revisions and Corrections

The following is a list of additional revisions and corrections to the 3/5/2020 draft Zoning Ordinance document, which are proposed to be incorporated into the final, as-adopted Zoning Ordinance. These include comments received by staff noting typographical errors and other minor corrections, the Planning Commission's requested revisions to Sections 7.18, 8.3, and 14.1.B., revisions to the fee, escrow deposit, and performance guarantee provisions in Sections 14.1.F. and 14.9 identified by staff, and additional changes identified by the Planning Commission following the 7/21/2020 public hearing.

- (1) **Section 3.4** (Permitted Uses by District)-delete the blank column in the table between the right of the "OS" District and "Use Standards" columns.
- (2) **Section 3.4** (Permitted Uses by District) - delete the redundant "Colleges and Universities, Public" row from the table.
- (3) **Section 3.4** (Permitted Uses by District) - correct "Extractive Operations" in the table to "Extraction Operations" and add a reference to "Section 6.28" in the "Use Standards" column.
- (4) **Section 3.6** (AG, Agricultural District) - correct "Extractive Operations" in the list of allowable uses to "Extraction Operations."
- (5) **Section 3.8** (R-2A, One- and Two-Family, Low Density Residential District) - delete the redundant "Vacation Rental" from the list of allowable uses.
- (6) **Section 3.10** (R-3A, Multiple-Family Residential District) and **Section 3.11** (R-3B, Medium Density Multiple-Family Residential District) - delete the outdated term "Marihuana Club" from the list of allowable uses.
- (7) **Section 3.13** (B-4, General Business District), **Section 3.14** (B-5, Highway Business District), and **Section 3.15** (B-7, Retail and Service Highway Business District) - delete the outdated terms "Marihuana Club" and "Marihuana Dispensary" from the list of allowable uses.
- (8) **Section 3.16** (1-1, light Industrial District)- delete the outdated term "Marihuana Growing Facility" from the list of allowable uses.
- (9) **Section 3.19** (PUD, Planned Unit Development District) - correct the following typographical errors:
 - o Page 3-26 - subsection B "Plannedd Unit Development "
 - o Page 3-26 - subsection B.3 "higher quality"
 - o Page 3-26 - subsection B.S "adequate"
 - o Page 3-28 - subsection 0.3.c: "where the relationship is end to end"
 - o Page 3-30 - subsection 3.19.D.7: correct "The" to "The"
 - o Page 3-30- subsection 0.10: delete the redundant "provided in"
- (10) **Section 6.24** (Mixed-Use Buildings) - correct "mixed5-use" to "mixed-use" on page 6-16, subsection G.
- (11) **Section 6.28** (Extraction Operations) - Add the correct ordinance number as "Ordinance No. **20-01**" on page 6-18.

Additional Zoning Ordinance Revisions and Corrections

As accepted for First Reading by the Board of Trustees: August 26, 2020

- (12) **Section 6.36** (Racetracks and Private Off-Road Courses) - correct "Road Department's requirements" to "Road Commission requirements" on page 6-23, subsection A.1.
- (13) **Section 6.58** {Short Term Rental Housing) - correct "remedies at law" to "legal remedies available to the Township" on page 6-39, subsection A.12.d.
- (14) **Section 7.5** {Accessory Uses, Buildings, and Structures) - delete "covered" on page 7.2, subsection B.
- (15) **Section 7.5** (Accessory Uses, Buildings, and Structures) - correct the following typographical errors in the document:
 - o Page 7-2-Section 7.5.B., delete the word "covered"
 - o Page 7-3- Section 7.5.D.4., correct "binds" to "bins"
- (16) **Section 7.10** {Sidewalks and Pathways) – correct the ordinance title on page 7-6, subsection C from "the Bicycle Path and Sidewalk Ordinance" to “the Sidewalk and Pathway Ordinance.”
- (17) **Section 7.18** (Grading Regulations) - delete and replace the text of this section in its entirety with the following:

A. Intent and Scope of Requirements.

1. Intent. Grading regulations are established to control the excavation and filling of land, to assure adequate drainage away from structures and to a natural or established drainage course, and to establish procedures and requirements for grading permits and inspection of finished grading.
2. Scope of Application. A Grading Permit shall be required in all instances where grading, excavating, filling, stockpiling, or other alterations to the land are proposed, except for the following circumstances which are exempt from this requirement:
 - a. Moving, grading, leveling, filling or excavation of land not exceeding 50 cubic yards in a single Instance and 100 cubic yards total in any calendar year in compliance with Section 7.1BC.
 - b. Finish grading of an individual lot for the construction of a building or structure, and excavation below finished grade for a building foundation or basement, retaining wall, swimming pool, cemetery plot or similar circumstance.
 - c. Incidental grading, leveling, filling or excavation of land needed for Installation of municipal or private utilities, or for construction of a sidewalk, driveway, road, or similar improvement.
 - d. Customary agricultural operations, plant material nurseries, tree removals, and incidental changes associated with gardening, landscape maintenance, and similar activities.
 - e. Temporary stockpiling of soil, sand, clay, gravel, and similar material for a construction project associated with an approved site plan or subdivision plat in compliance with Section 7.18C.
 - f. Extraction operations, processing or stockpiling of rock, sand, soil or aggregate in areas properly zoned for such uses, and environmental remediation activities conducted in accordance with the applicable Township ordinance requirements and any outside agency permits or approvals.
3. Grading Permits shall also be subject to requirements in the Building Code for when permits are required, exempted work, hazards, grading permit requirements, bonds, cuts and fills, setbacks, drainage and terracing, erosion control, grading inspection, and completion of work.
4. Fee. The Grading Permit fee shall be established by resolution of the Township Board.

B. Grading Permit Requirements.

1. Coordination with Site Plan Review. When a grading plan is submitted in conjunction with a final site plan, the Planning Commission shall review the plan per Section 14.2 procedures and requirements.
2. Grading Permit Plan Review. If a Grading Permit is required, the applicant shall submit a complete and accurate application along with two (2) paper copies and one (1) digital copy of a Grading Plan for review and approval. Grading plans shall be subject to review and approval by the Township Engineer or Zoning Administrator.
3. Subdivision Grading Plans. For any proposed subdivision, a grading plan prepared by a registered land surveyor or civil engineer shall be submitted with the preliminary subdivision plan. The grading plan shall show the topography of the area to be platted, the existing drainage pattern, and the proposed surface water drainage pattern. Drainage easements shall be provided across private property where necessary for handling surface drainage from adjacent properties.

C. Grading Standards.

1. Slope Away from Buildings. All buildings and structures shall be constructed at an elevation which provides a sloping grade away from the building or structure, thereby causing surface water to drain away from the walls of the building to a natural or established drainage course. Unless insufficient space exists on a site, a minimum five percent (5%) slope away from all sides of a building or structure shall be provided for a minimum distance often (10) feet.
2. Impacts to Adjacent Properties. New grades shall not be established that would permit an increase in the runoff of surface water onto adjacent properties, adversely impact any established drainage courses or drainage patterns, or be detrimental to drainage of surrounding land.
3. Matching of Grades. Lots shall be graded to match the existing grades at road rights-of-way and the lot boundaries with adjoining parcels.
4. Clean Fill. Fill material brought into the Township shall be free of contamination from hazardous substances, debris, junk, or waste. The Zoning Administrator may require verification from a qualified soil testing laboratory that the fill is free of all contamination.
5. Excavations of Holes. The excavation or continued existence of unprotected holes, pits, or wells that constitute or are reasonably likely to constitute a danger or menace to the public health, safety, and welfare is prohibited. However, this restriction shall not apply to excavations for which a permit has been acquired from the Township, provided such excavations are property protected with fencing, guard rails, and warning signs. This section also shall not apply to lakes, streams, ditches, reservoirs, or other bodies of water under the jurisdiction of the State of Michigan, Isabella County, Union Township, or another governmental agency.
6. Inspection. Compliance with a grading plan and permit shall be verified by the Township Engineer or Zoning Administrator after a visual on-site inspection. Before final inspection and issuance of a certificate of occupancy, the rough grading must be completed; final grading shall be completed within six months after a Certificate of Occupancy has been issued.

(18) **Section 8.2** (Exterior lighting)- correct "shall have meaning" to "shall have the meanings" on page 8.3, subsection B.

(19) **Section 8.3** (Storm Water Management) - delete and replace the text of this section in its entirety with the following:

A. Storm Water Management Ordinance.

Additional Zoning Ordinance Revisions and Corrections

As accepted for First Reading by the Board of Trustees: August 26, 2020

Compliance with the Township's adopted Storm Water Management Ordinance shall be required for the purposes listed in Section 1.02 of said Ordinance.

B. Storm Water Management Plan.

In accordance with the requirements in Sections 3.03 and 3.04 of the Storm Water Management Ordinance, a Storm Water Management Plan is subject to review and approval as part of the plat or site plan review process.

(20) Section 11 (Signs) - correct the following typographical errors and other details:

- o Correct the term "off-premise advertising sign" throughout Section 11
- o Replace the black boxes in the tables with "not applicable" throughout Section 11
- o Page 11-1- under awning or canopy sign, correct "Ordinances" to "Ordinance"
- o Page 11-2 - under construction sign, correct "any" to "and"
- o Page 11-4 - under off-premise commercial advertising sign, delete "commercial" and replace "premise" with "premises" in the defined term
- o Page 11-5 - under sandwich board sign, delete the last sentence
- o Page 11-5 - under search lights (portable), correct "sometime" to "sometimes"
- o Page 11-5 - under temporary sign, correct "propery" to "property" and correct "Temporary signs does not" to "Temporary signs do not"
- o Page 11-6 - Section 11.4, add a space between "Section 11" and "may"
- o Page 11-9 - Section 11.6.A.6., correct "provided that **the** total"
- o Page 11-10 - Section 11.6.B., correct the first sentence to read, "Temporary signs not otherwise provided for in this subsection, **including Noncommercial Message Signs**, shall be subject to the following requirements:"
- o Page 11-11-Section 11.6.B.3.c., correct "and" to "an"
- o Page 11-11- Section 11.6.C.6.c., correct "shock to person"
- o Page 11-12 - Section 11.6.0.4.b., correct "be setback" to "be set back" and correct "Off-street advertising sign" to "Off-premises advertising sign"
- o -Page 11-13 -Section 11.6.F.2., correct "reduced/minimized"
- o Page 11-15-Section 11.7.C.2., remove the errant yellow highlighting
- o Page 11-16 -Section 11.7.D.2.b., add "and the sign" to the end of the sentence
- o Page 11-18 -Section 11.8.A.4., correct "The area of **the** additional sign"
- o Page 11-19 -Section 11.9.A.4., correct "The area of **the** additional sign"
- o Page 11-20 - Section 11.10.A.5., correct "The area of **the** additional sign"
- o Page 11-21-Section 11.11.A.7., delete subsection "c" which is left over from a previous draft
- o Page 11-22 - Section 11.11.C., correct the section reference under "Ground Sign Bonus" to "Section 11.11.A.7."
- o Page 11-24 - Sections 11.13.A.2. and 11.13.A.3., correct "The area of **the** additional sign"
- o Page 11-24-Section 11.13.A.7., delete subsection "c" which is left over from a previous draft
- o Page 11-25 - Section 11.13.C., correct the section reference under "Ground Sign Bonus" to "Section 11.13.A.7."

(21) Section 14.1.B. (Grading Permits) - delete and replace the text of this subsection in its entirety with the following:

B. Grading Permit.

It shall be unlawful to change the grade of land so as to affect the drainage or change the drainage pattern of any land or part thereof, without first obtaining a grading permit in accordance with the

Additional Zoning Ordinance Revisions and Corrections
As accepted for First Reading by the Board of Trustees: August 26, 2020

applicable requirements of Section 7.18.

- (22) **Section 14.1.F.** (Filing Fees and Escrow Deposits) - correct the following typographical errors and other details:
- o Correct the subsection title to "Filing Fees and Escrow Deposits"
 - o Delete and replace the second sentence in subsection 14.1.F.1. on page 14-3 in its entirety with the following:
"This filing fee may include a deposit toward the costs of preparation, publication, and mailing or any required public hearing notices, and the costs of any professional consultations determined by the Planning Commission, Zoning Board of Appeals or Township Planner to be necessary for reviewing the application, such as consulting planning services, consulting engineering services, legal services, court reported services, or similar services."
 - o Correct the section reference at the end of subsection 14.1.F.3 on page 14-3 from "Section 214.7." to "Section 14.9 (Performance Guarantee)."
- (23) **Section 14.2** (Site Plan Review) - correct the following typographical errors and other details:
- o Page 14-12 - Section 14.02.C.1., Add the correct ordinance number as "Ordinance No. **20-01**."
 - o Page 14-12 - Section 14.02.Q.I., correct "unless an application"
 - o Page 14-14 - Section 14.2.S., correct "crate" to "create" in the table
- (24) **Section 14.3** (Special Land Use Permits) - correct the following typographical errors and other details:
- o Correct the title of this section from "Special Land Use Permits" to "Special Use Permits/" correct the corresponding section reference in the table of contents, and replace "special land use" with "special use" throughout the Ordinance
 - o Delete and replace the errant flowchart in the middle of Section 14.3.E.7. with the correct flowchart for this Section matching the process outlined in Section 14.3.F.
- (25) **Section 14.5** (Amendments)- correct the following typographical errors and other details:
- o Page 14-23 - Section 14.05.D.6.c., correct "with or without the recommended revisions" to "with or without any recommended revisions"
 - o Page 14-24 - Section 14.5.F.2., insert the missing comma between "name" and "address"
- (26) **Section 14.9** (Performance Guarantee) - correct the following details:
- o Correct the first sentence in subsection 14.9.A. on page 14-27 to replace "Planning Commission or Township Board may require" with "Board of Trustees, Planning Commission, Zoning Board of Appeals or Township Planner may require"
 - o Correct the second sentence in subsection 14.9.B.2. on page 14-28 to delete the words "interest bearing"
- (27) **Section 15.8** (Show Cause Hearing) - correct the following details:
- o Page 15-2-Section 15.8.B., correct the second "Zoning Administrator or his/her agent"
 - o Page 15-2 -Section 15.8.C., replace "The person representing the violation" with "The violator or his/her agent"



MICHIGAN GROUP

Account: **531226**
 Name: **Sherrie Teal**
 Company: **CHARTER TOWNSHIP OF UNION**

 Address: **2010 S Lincoln**
Mount Pleasant, MI 48858

 Telephone: **(989) 772-4600**
 Fax: **(000) 000-0000**
 Description: **CHARTER TOWNSHIP OF UNION NOTICE OF**

Date: **08/27/20**
 Start Date: **08/30/20** Stop Date: **08/30/20**
 Class: **1201 - Legal Notices**
 Ad ID: **2054406**
 Ad Taker: **CRLHAMLIN**
 Sales Person: **Linda Hamlin (200308)**
 Words: **733**
 Lines: **73**
 Agate Lines: **231**
 Depth: **8.5**
 Inserts: **2**
 Blind Box:
 PO Number:

Ad sample

**CHARTER TOWNSHIP OF UNION
 NOTICE OF PUBLICATION BY POSTING A SUMMARY OF THE
 PROPOSED NEW ZONING ORDINANCE**

Notice is hereby given that the first reading of the proposed new Charter Township of Union Zoning Ordinance and list of additional revisions and corrections as recommended by the Planning Commission was made at the regular August 26, 2020 Board of Trustees meeting held as an electronic meeting via video/telephone conference, with notice and instructions for access posted at the Township Hall and on the Township's website per the Open Meetings Act, Public Act 267 of 1976, as amended (MCL 15.261 to 15.272) and the Governor's Executive Order 2020-129 authorizing electronic meetings.

The proposed Zoning Ordinance and list of additional revisions and corrections will be considered for the second reading and adoption at the regular September 9, 2020 Board of Trustees meeting, which will also be held at 7:00 p.m. as an electronic meeting via video/telephone conference with notice and instructions for access posted at the Township Hall and on the homepage of the Township's website.

The following is a summary of the proposed Zoning Ordinance. A true copy of the ordinance and list of additional revisions and corrections may be inspected or obtained upon request during business hours at the Charter Township of Union office, 2010 South Lincoln Road, Mt. Pleasant, MI 48858, or may be viewed on or downloaded from the Township's Zoning Ordinance website at <https://www.uniontownshipzoning.com/>:

Section 1 - Title, Purpose and Scope establishes the title, intent, and purposes of the ordinance consistent with the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended (MCL 125.3101 et seq.); confirms that ordinance elements are severable as provided by law; establishes the new ordinance's effective date based on adoption and publication requirements; and repeals the current Zoning Ordinance No. 1991-5.

Section 2 - Rules of Interpretation and Definitions defines terms used in the ordinance and how it is to be interpreted.

Section 3 - Zoning Districts and Map establishes the various zoning districts and their purposes, lists allowable land uses in each district, references additional standards that apply, and establishes the Planned Unit Development (PUD) District and the regulations and approval process for this development option.

Section 4 - Schedule of Regulations establishes the dimensional standards and exceptions that apply in each zoning district.

Section 5 - Supplemental Zoning Requirements establishes the requirements and approval processes that apply to condominium developments, wireless communication facilities, wind energy conversion systems, the open space development option, transportation impact studies, and development agreements.

Section 6 - Standards Applicable to Specific Land Uses establishes additional standards that apply to various land uses regulated by the ordinance.

Section 7 - General Provisions establishes standards generally applicable in the Township.

Section 8 - Environmental Performance Standards establishes flood hazard regulations, exterior lighting requirements, and other environmental performance standards.

Section 9 - Parking, Loading, and Access Management establishes off-street parking and loading requirements for various land uses and access management standards along and near the state highway corridors.

Section 10 - Landscaping and Screening establishes the minimum standards for the design and use of landscaping, greenbelts, and screening that apply to parking and storage areas, areas abutting road rights-of-way, buffers between land uses of differing intensities, and projects subject to site plan approval.

Section 11 - Signs establishes standards and permit requirements that apply to various types of signs regulated by the ordinance.

Section 12 - Nonconformities establishes regulations that govern the completion, restoration, reconstruction, extension, and substitution of nonconforming uses, structures, lots, and sites.

Section 13 - Administrative Organization describes the roles and responsibilities of the Board of Trustees, Planning Commission, Board of Appeals, and administrative officials under the ordinance.

Section 14 - Administrative Procedures establishes the requirements and approval processes that apply to administrative permits, site plans, special land uses, variances, appeals, and amendments; and establishes standards for public hearing notices, conditional rezoning, records, and performance guarantees.

Section 15 - Violations and Penalties establishes penalties for violations of this ordinance, including municipal civil infractions, show cause hearings, and other remedies available to the Township to correct, remedy or abate non-compliance.

Publication of the ordinance was made by this notice and posting of the true copy of the proposed ordinance at the Charter Township of Union office and on the Township's website pursuant to the requirements of the Charter Township Act (Public Act 359 of 1947, as amended, being MCL 42.1 - MCL42.34).

Total: **\$476.74**
 Paid Amount: **\$0.00**
 Amount Due: **\$476.74**

Publication

Morning Sun, morningstarpublishing.com

*We Appreciate Your Business!
 Thank You Sherrie Teal!*

CONTACT US: Macomb Daily: (866) 288-2989 Daily Tribune: (866) 288-2989 Oakland Press: (877) 271-1272
 Heritage: (877) 332-1898 Morning Star: (877) 483-3450 Voice: (877) 463-9893

Date	Event	Actions
July 2, 2020	Planning Commission hearing notices and maps posted at the Township Hall and on the website	Posting of paper copies of the public hearing notices and associated Area A, B, C, and D maps at the Township Hall and on the Township's website under Announcements.
July 2, 2020	Mailing of Planning Commission hearing notices and maps for the Area D rezoning	Mailing of individual notices of the public hearing for the proposed Area D rezoning as required per the Michigan Zoning Enabling Act.
July 6, 2020	Planning Commission hearing notices and maps published in the newspaper	Publication of the public hearing notices and associated Area A, B, C, and D maps in The Morning Sun newspaper.
July 21, 2020	Planning Commission Public Hearing and Regular Meeting	Public hearings held for the proposed amendments to the Official Zoning Map as an electronic meeting via Zoom, followed by deliberation and actions to recommend adoption of the map amendments to the Board of Trustees.
August 13, 2020	Isabella Co. Planning Commission Regular Meeting	Reviewed the proposed amendments to the Official Zoning Map during their regular meeting as required per the Michigan Zoning Enabling Act.
August 26, 2020	Regular electronic meeting of the Board of Trustees via Zoom	Introduction and First Reading
August 28, 2020	Summary of the amendatory ordinance and notice of the date, time, and place of the Second Reading, in accordance with the requirements of the Charter Township Act (Public Act 359 of 1947, as amended).	Posting of the summary, notice, and amendatory ordinance at the Township Hall and under "Announcements" on the Township's website
September 1, 2020		Publication of the summary and notice in The Morning Sun newspaper
September 9, 2020	Regular electronic meeting of the Board of Trustees via Zoom	Second Reading and consideration of the amendatory ordinance for adoption

SCOPE OF SERVICES

Second Reading and adoption of the amendatory ordinance for the proposed PREZ20-01 and PREZ20-02 amendments to the Official Zoning Map.

JUSTIFICATION

Adoption of the proposed map amendments is a necessary step to eliminate what would otherwise be a regulatory conflict between the new Zoning Ordinance and the Township's Official Zoning Map. The new Zoning Ordinance and these corresponding map amendments are also necessary for the ongoing implementation of the Township Master Plan's future land use and development policies, and to ensure that the Township remains in compliance with applicable state laws and established case law.

GOALS ADDRESSED

Board of Trustees goals addressed by this amendatory ordinance (From Policy 1.0: Global End):

- 1. Community well-being and common good**
- 6. Commerce**

The new Zoning Ordinance and associated amendments to the Official Zoning Map are intended to help support a sustainable community through the most effective use of Township resources (1.0). An up-to-date Zoning Ordinance and Official Zoning Map that are fully consistent with current state laws and established case law will help to ensure fair and nondiscriminatory code enforcement (1.1.1.2) and to more effectively regulate land uses and the establishment of potentially undesirable businesses (1.6.1).

COSTS

NA

TIMETABLE

After a Second Reading and adoption by the Board of Trustees, the amendments to the Official Zoning Map would take effect on the eighth day following publication of the required notice of adoption under the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended.

RESOLUTION

To conduct a Second Reading for and adopt the amendatory ordinance for the proposed PREZ 20-01 and PREZ 20-02 amendments to the Official Zoning Map.

Resolved by _____ Seconded by _____

- Yes:
- No:
- Absent:

CHARTER TOWNSHIP OF UNION
ISABELLA COUNTY, MICHIGAN

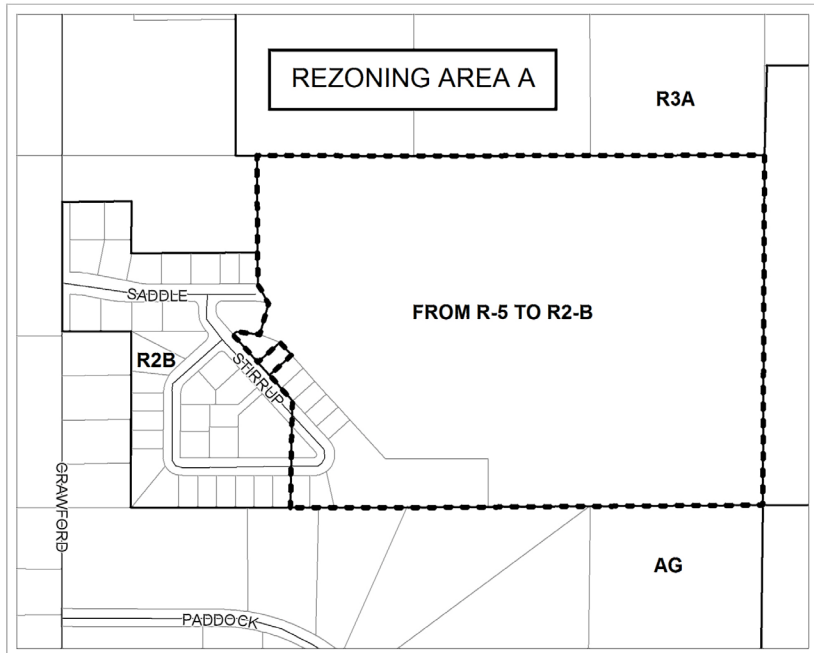
ORDINANCE NO. _____

An ordinance to amend the Charter Township of Union’s Official Zoning Map by authority of the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended (MCL 125.3101 et seq.); to provide for severability; to provide for publication; and to provide an effective date.

THE CHARTER TOWNSHIP OF UNION, ISABELLA COUNTY, MICHIGAN, HEREBY ORDAINS:

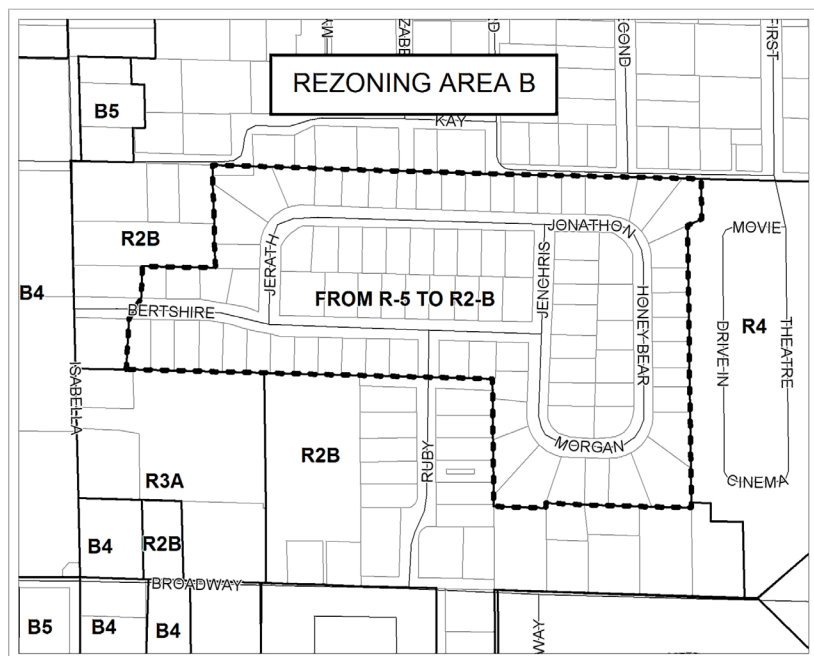
Section 1 – Area A Map

The Official Zoning Map shall be amended to rezone land depicted on the Area A Map east of S. Crawford Road abutting portions of Saddle Lane, Stirrup Lane, and Bridle Lane in the NW¼ of Section 34 from R-5 (Single-Wide Mobile Home) District to R-2B (One and Two-Family) District.



Section 2 – Area B Map

The Official Zoning Map shall be amended to rezone land depicted on the Area B Map east of S. Isabella Road abutting portions of Jonathon Lane, Bertshire Drive, Jenchris Lane, Honey Bear Lane, and Ruby Road in the NW¼ of Section 13 from R-5 (Single-Wide Mobile Home) District to R-2B (One and Two-Family) District.



Section 3 – Area C Map

The Official Zoning Map shall be amended to rezone land depicted on the Area C Map east of Packard Street on the north and south sides of E.

Pickard Road and also abutting portions of Corporate Drive, Belmont Drive, Carter Street, and Betty Lane in the SE¼ of Section 11 and NE¼ of Section 14 from B-6 (Auto-Related Highway Business) District to B-7 (Retail and Service Highway Business) District.

Section 4 – Area D Map

The Official Zoning Map shall be amended to rezone three (3) lots depicted on the Area D Map on the northwest corner of the E. Pickard Road and S. Isabella Road intersection in the SE¼ of Section 11 from B-6 (Auto-Related Highway Business) District to the B-5 (Highway Business) District).

Section 5 – Severability

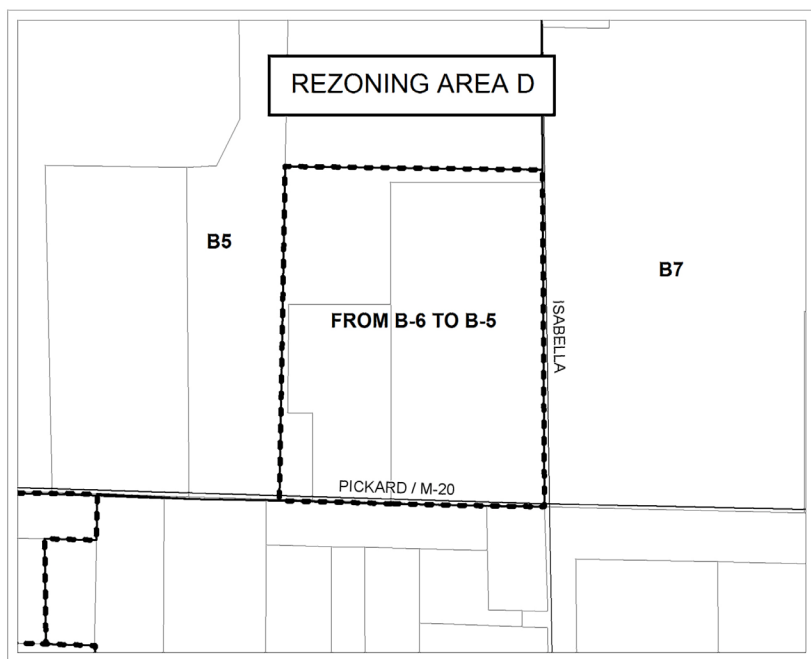
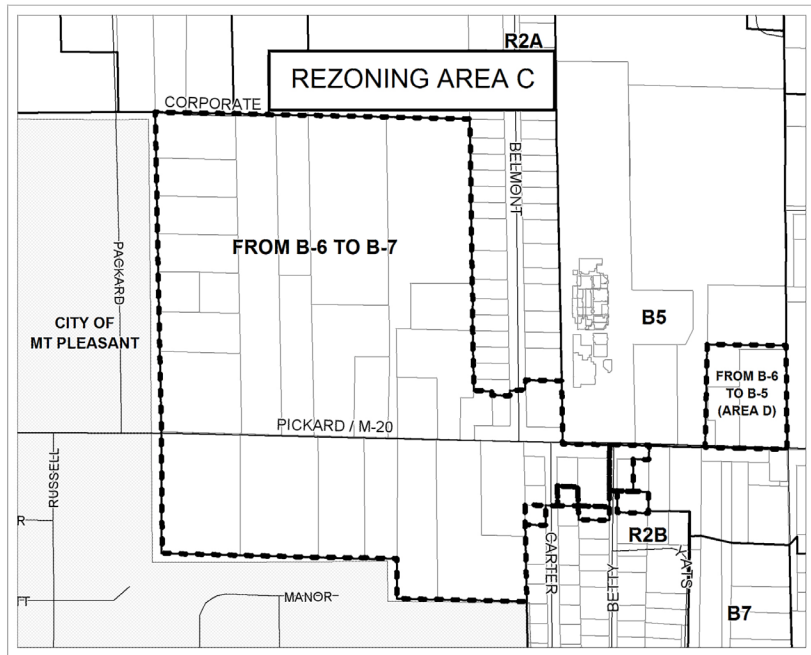
If any section, subsection, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect validity of the remaining portion thereof.

Section 6 – Publication

The Clerk for the Charter Township of Union shall cause this Ordinance to be published in the manner required by law.

Section 7 – Effective Date

This Ordinance was approved and adopted by the Charter Township of Union Board of Trustees, Isabella County, Michigan, on the _____ day of _____, 2020, after



initiation and a public hearing by the Planning Commission on July 21, 2020 as required pursuant to the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended (MCL 125.3101 et seq.);, and after introduction and a first reading by the Township Board on August 26, 2020 and publication after such first reading as required by the Charter Township Act (Public Act 359 of 1947, as amended, being MCL 42.1 – MCL42.34).

This Ordinance shall be effective on the _____ day of _____, 2020, which date is more than seven days after publication of the ordinance as is required by Section 401(6) of Act 110 of 2006, as amended, provided that this effective date shall be extended as necessary to comply with the requirements of Section 402 of Act 110 of 2006, as amended.

CERTIFICATION OF ADOPTION AND PUBLICATION OF TOWNSHIP ORDINANCE

I, Lisa Cody, the duly elected Clerk of the Charter Township of Union, Isabella County, Michigan, hereby certify that the foregoing Ordinance was adopted after a Second Reading at a meeting of the Charter Township of Union Board of Trustees on the _____ day of _____, 2020, at which the following named members of the Charter Township of Union Board of Trustees were present and voted in person as follows:

(a) Voting in favor of the Ordinance: _____

(b) Voting against adoption of the Ordinance: _____

I further certify that a summary and notice of adoption of this Ordinance were published in the Morning Sun, a newspaper of general circulation within the Charter Township of Union on the _____ day of _____, 2020 and that proof of same is filed in the Charter Township of Union Ordinance Book.

Certification Date: _____, 2020

Lisa Cody, Clerk

I, Ben Gunning, the duly elected Supervisor of the Charter Township of Union, Isabella County, Michigan, hereby confirm the authenticity of this record and Ordinance.

Ben Gunning, Supervisor

Date: _____, 2020

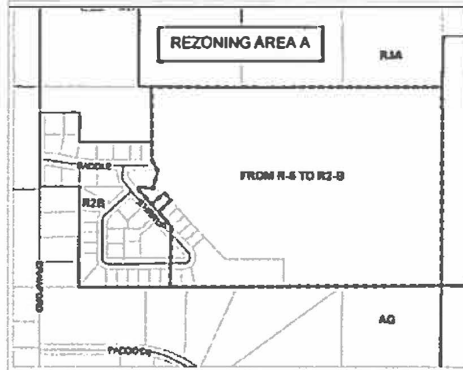
**CHARTER TOWNSHIP OF UNION
NOTICE OF PUBLICATION BY POSTING A SUMMARY OF
PROPOSED ZONING MAP AMENDMENTS**

Notice is hereby given that the first reading of the proposed PREZ20-01 and PREZ20-02 amendments to the Official Zoning Map as recommended by the Planning Commission was made at the regular August 26, 2020 Board of Trustees meeting held as an electronic meeting via video/telephone conference, with notice and instructions for access posted at the Township Hall and on the Township's website per the Open Meetings Act, Public Act 267 of 1976, as amended (MCL 15.261 to 15.272) and the Governor's Executive Order 2020-129 authorizing electronic meetings.

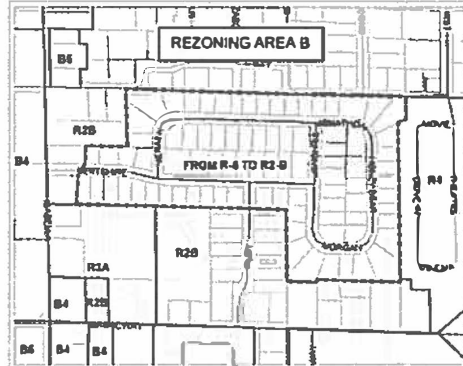
The proposed Zoning Map amendments will be considered for the second reading and adoption at the regular September 8, 2020 Board of Trustees meeting, which will also be held at 7:00 p.m. as an electronic meeting via video/telephone conference with notice and instructions for access posted at the Township Hall and on the homepage of the Township's website.

The following is a summary of the proposed PREZ20-01 and PREZ20-02 amendments to the Official Zoning Map. A true copy of the amendatory ordinance may be inspected or obtained upon request during business hours at the Charter Township of Union office, 2010 South Lincoln Road, Mt. Pleasant, MI 48858, or on the Township's website under Announcements at <http://www.uniontownshipmi.com/>.

Section 1 - Area A Map to rezone land depicted on the Area A Map east of S. Crawford Road abutting portions of Saddle Lane, Slump Lane, and Bridle Lane in the NW¼ of Section 34 from R-5 (Single-Wide Mobile Home) District to R-2B (One and Two-Family) District.



Section 2 - Area B Map to rezone land depicted on the Area B Map east of S. Isabelle Road abutting portions of Jonathan Lane, Beristare Drive, Jochims Lane, Wansy Bear Lane, and Ruby Road in the NW¼ of Section 13 from R-5 (Single-Wide Mobile Home) District to R-2B (One and Two-Family) District.



Section 3 - Area C Map to rezone land depicted on the Area C Map east of Packard Street on the north and south sides of E. Pickard Road and also abutting portions of Corporate Drive, Belmont Drive, Carter Street, and Betty Lane in the SE¼ of Section 11 and NE¼ of Section 14 from B-6 (Auto-Related Highway Business) District to B-7 (Retail and Service Highway Business) District.



Section 4 - Area D Map to rezone three (3) lots depicted on the Area D Map on the northwest corner of the E. Pickard Road and S. Isabelle Road intersection in the SE¼ of Section 11 from B-6 (Auto-Related Highway Business) District to the B-5 (Highway Business) District.



Section 5 - Severability confirms that the elements of this ordinance are severable as provided by law.
Section 6 - Publication confirms that applicable publication requirements of state law will be met.
Section 7 - Effective Date establishes the effective date of the ordinance, based on adoption and publication requirements.
 Publication of the ordinance was made by this notice and posting of the true copy of the amendatory ordinance at the Charter Township of Union office and on the Township's website pursuant to the requirements of the Charter Township Act (Public Act 269 of 1947, as amended, being MCL 42.1 - MCL 42.34).

case, the 1991 ordinance incorrectly refers to a date of “December 31, 2020,” rather than the correct date referenced in Section “C.” (Duration of the Program) of the West DDA District TIF Plan document, which is “December 31, 2021.”

The proposed amendatory ordinance would correct this error.

SCOPE OF SERVICES

Introduction and First Reading of the proposed ordinance to correct a scrivener’s error in Section 5 of Ordinance No. 1991-4.

JUSTIFICATIONS

Adoption of this amendatory ordinance is necessary to reaffirm the Township’s authority to capture tax revenues within the West DDA District through the end of the 2021 tax year consistent with the duration specified in Section “C.” of the current West DDA District TIF Plan.

GOALS ADDRESSED

Board of Trustees goals addressed by this ordinance and the current and planned EDA projects in the West DDA District (From Policy 1.0: Global End).

- 1. **Community well-being and common good**
- 3. **Safety**
- 4. **Health**
- 5. **Natural environment**
- 6. **Commerce**

COSTS

NA

TIMETABLE

After a Second Reading and adoption by the Board of Trustees, the ordinance would take effect on the day immediately following publication of the required notice of adoption.

RESOLUTION

Introduce and conduct a First Reading of the proposed ordinance to correct a scrivener’s error in Section 5 of Ordinance No. 1991-4 entitled, “Ordinance Approving Amendments to Development and Tax Increment Finance Plan of the Union Township West Downtown Development Authority.”

Resolved by _____ Seconded by _____

Yes:

No:

Absent:

Draft Date: August 4, 2020

**CHARTER TOWNSHIP OF UNION
ISABELLA COUNTY, MICHIGAN**

ORDINANCE NO. _____

[An ordinance adopted under the provisions of the Charter Township Act (Public Act 359 of 1947, as amended, being MCL 42.1 – MCL42.34) to correct a scrivener’s error in Ordinance No. 1991-4 and to provide for publication and an effective date.]

THE CHARTER TOWNSHIP OF UNION, ISABELLA COUNTY, MICHIGAN HEREBY ORDAINS:

Section 1. Correction of Scrivener’s Error in Ordinance No. 1991-4

The date referenced in the first sentence of Section 5 of Ordinance No. 1991-4 entitled, “Ordinance Approving Amendments to Development and Tax Increment Finance Plan of the Union Township West Downtown Development Authority,” shall be revised from “December 31, 2020” to “December 31, 2021” solely for the purpose of correcting a scrivener’s error in the original ordinance.

Section 2. Publication.

The Clerk for the Township shall cause this Ordinance to be published in the manner required by law.

Section 3. Effective Date.

This Ordinance was approved and adopted by the Township Board of Trustees, Isabella County, Michigan, on _____, after a first reading by the Township Board of Trustees on _____, and publication after such first reading as required by Michigan Act 359 of 1947, as amended. This Ordinance shall become effective immediately upon publication of a summary of the ordinance and notice of adoption in a newspaper of general circulation in the Township, following adoption by the Township Board of Trustees.